

# Eastern Oklahoma State College

## AAS in Nursing Program

Required Qualifications for Your Program

**TIME SENSITIVE**

DO NOT DELAY

### ATTENTION Students:

We've partnered with Verified Credentials, Inc. to help you supply the required qualifications for your program. To get started, carefully follow the instruction below:

### How it Works:



**IMPORTANT** – Use the CODE that matches your phase:

Program Phase:	Code:
Admission Background Check - AAS in Nursing Program	GGRPG-47748

**GET STARTED NOW** at:

<http://scholar.verifiedcredentials.com/eosc>

For Best Results - Use a **laptop** or **desktop computer** to complete this process.

Use the link and code found on the instruction letter provided by Eastern Oklahoma State College. If after reviewing these instructions you continue to have questions or experience difficulty, please contact the Verified Credentials Client Services team at [clientservices@verifiedcredentials.com](mailto:clientservices@verifiedcredentials.com) or 1.800.938.6090.



## Background Information Center

# Welcome

to **QualifiedFirst®** by Verified Credentials, Inc.  
Your school has partnered with Verified Credentials to help you complete your program requirements.

### Get Started Here!

**First Time Users:**  
Enter your code and register.

Code:  -

**Get Started!**

[Can't Remember Your Code?](#)

Once you enter the code under First Time Users and click "Get Started!" you will be taken through the following steps to create your new QualifiedFirst (QF) account. Please double check all information entered as this demographic information will be used to process your background check.

**QualifiedFirst®**  
BY VERIFIED CREDENTIALS

Customer Support

### Create a New Account

Registration is easy and only takes three steps. To create a new account, please complete all fields below.

**1 Personal Information**  
Please start by entering in your name and contact information below.

First Name:  ★

Middle Name:

Last Name:  ★

Country:  ★

Address Line 1:  ★

City:  ★

State:  ★

Zip Code:  ★

Primary Phone:   ★

E-mail:  ★

Confirm E-mail:  ★

Choose a method to receive notifications regarding your account.

Notification Preference:  Text Message (Recommended)  Email  Both [Why do you need this?](#)

**Already Have an Account?**  
**Log In**

**2 Create Username / Password**  
 Choose a username and a Password and answers to two security questions which will be used for password recovery.

Username:

Password:

Confirm Password:

1st Secret Question:

Answer:

2nd Secret Question:

Answer:

**\*\*You will need to remember your login details for accessing your QF account in the future.**

**3 Terms of Use**  
 Please accept the QualifiedFirst® Terms of Use Agreement.

I HAVE READ AND AGREE TO THE FOREGOING TERMS OF USE

**NOTICE:** Canceling and declining the Terms of Use will result in denial of your access to the QualifiedFirst® Service

**\* - Required fields**

Your privacy and security are of utmost importance to us. We don't pass this information on to third parties. See our [Privacy Policy](#) for complete information.

Once you have created your QualifiedFirst account, you will review the Disclosure, Summary of Rights and sign the Authorization form online. You will then be prompted for payment (Credit card, debit card or PayPal). If not prompted for payment, the school has arranged payment for use of the code. After these steps are complete, your order will go for processing.

When your background check is complete, you will receive a notification via email or text (whichever you selected when setting up your profile) alerting you to log into QualifiedFirst and review the report. Once logged in, you will be asked to confirm the accuracy of the report and provide permission to send the report to Eastern Oklahoma State College. They will NOT receive your report without you completing these steps. Samples of each notification type are below.

*Email example-*

Hi (Name),

Your background report is now complete and ready for you to review!

**IMPORTANT NEXT STEP:**

You MUST log back into your QualifiedFirst account to review your Background report.

<http://qualifiedfirst.verifiedcredentials.com>

Thank you for being a QualifiedFirst customer!

QualifiedFirst Support Team

### Text example-

FRM:noreply@verifiedcredential  
s.com  
MSG:Molly - Your background  
report is complete. You must  
review your report by logging  
into  
[http://  
qualifiedfirst.verifiedcredentials.  
com](http://qualifiedfirst.verifiedcredentials.<br/>com)  
(End)

When logged into QualifiedFirst, you will also see the following notification with link to approve the report.



The page where you must review the report for accuracy will have the below messaging and options.

#### IMPORTANT NEXT STEPS:

##### 1. Review and Confirm

(A copy of your pdf report will be available for review)

Does everything in your report look okay?

- YES, I have reviewed my background check and everything in it is accurate.
- NO

##### 2. A Message from Eastern Oklahoma State College

Eastern Oklahoma State College would like you to send them a copy of your report. Please reply with your decision. Select from the following choices:

- YES, I want to send this report to Eastern Oklahoma State College now.
- NO, and I authorize QualifiedFirst to let Eastern Oklahoma State College know that I won't be sending a copy of my report.

Click the Finished or Send Report button to complete.